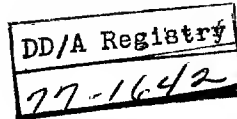


The Deputy Director
Central Intelligence Agency



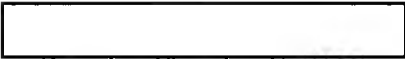
Washington, D.C. 20505



DD/A Registry
File *Personnel-11*

STATINTL

24 March 1977



Deputy Chief, Career
Management Staff, DDO

Dear John,

Thank you for sending forward Santa Claus's annual report. You are to be commended not only for your magnificent volunteer efforts over several years, but also for giving this Agency a great opportunity to involve itself productively in the affairs of the local community.

Keep up the good work.

Sincerely,


E. H. Knoche

cc: DDO
DDA

STATINTL

CONFIDENTIAL

DD/A Registry

77-1072

DD/077-2172

Executive Registry

77-6642

MEMORANDUM FOR: The Director of Central Intelligence

THROUGH : The Deputy Director for Administration
The Deputy Director for Operations

FROM : [REDACTED]
CIA Santa Claus

SUBJECT : The Agency Christmas Charity Program
After Action Report, 1976

1. The following is the after action report of the 1976 Agency Christmas Charity Program.

2. As in years past, donation recepticals were placed at the entrances of the Headquarters Building, [REDACTED], the Key Building, [REDACTED] Chamber of Commerce

[REDACTED] Building (the language lab) [REDACTED] and at the [REDACTED]. These boxes were emptied on a nightly basis and they yielded a total of over 1920 lbs. of used clothing in good condition, 1200 lbs. of food, 1420 used toys, 580 new toys and 90 items of new clothing. In addition, cash and checks in the total amount of \$552.43 were also received.

3. The following groups and individuals were the primary recipients of this year's program:

- a. The House of Ruth, 459 Mass. Ave., Washington, D.C.
- b. S.O.M.E., 1101 North Capitol St., Washington, D.C.
- c. S.H.A.R.E., Fairfax County, Va.
- d. Saint Ann's Infant and Maternity Home, Hyattsville, Md.
- e. Fairfax County Halfway Home for Girls, Fairfax, Va.

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- f. Falls Church/McLean Day Care Center
- g. Metropolitan Police Boys Club,
Washington, D.C.
- h. Jail Ministry Program, Fairfax, Va.
- i. "Project Concern", Wheeling, West Va.
- j. Seven individual families, suggested by
Agency employees

25X1A 4. This year, as in years past, the Office of Security, SR & CD Branch, maintained its own collection point and raised \$372.43 through bake sales and plant sales for Saint Ann's Orphanage. This year the Office of Logistics [redacted] raised \$120.00 and donated this fund to Saint Ann's Home. [redacted] also donated almost 200 pounds of food and clothing. The Office of the Director of Logistics also donated the residual of their Christmas Party funds, \$50.00, to St. Ann's.

25X1

5. Santa Claus was again impressed with the generosity of the Agency employees. The Director or Deputy Directors should take justifiable pride in this response when they reflect on their tenure in the Agency. As a proponent of MBO, Santa Claus attempted to record who gave what to whom, but the generosity of the employees and the spirit of the true Christmas kept Santa from being able to accomplish this objective. As much as I would like to thank every individual, it is impossible. I do feel that I must call your attention to the fact that the Office of Logistics, LSD/BSB supported this program with over 160 man-hours of work in picking up from the collection points every night and delivering the packed material to the end-users. DDO/ISS/Analysis contributed over 50 man-hours in the form of Santa's helpers who packed and sorted clothing and toys. Special thanks also goes to those members of the Agency who designed and printed the posters and in general gave Santa the support and encouragement he needed.

6. This was the second year that this Agency program had gone "overt", in that most of the recipients actually knew that the gifts originated from the people at "the CIA."

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The responses have been heartwarming and all indications are that the program should be continued again next year.

7. My thanks to all and to all a very happy and prosperous new year.



Santa Claus

25X1A

Friends of Ruth
459 Massachusetts Avenue, N.W.
Washington, D.C. 20001

(202) 347-9689

December 22, 1976

Please note the address on this letter.
"The House of Ruth" took the address off
one of the cartons the clothing and food
was delivered in and sent their "thank you"
to the North Loading Dock.

Dear Friend of Ruth:

You cannot imagine the joy your donation brought
to the House of Ruth.

Your gift brought happiness and a special type of
warmth, knowing that someone out there is thinking of
us.

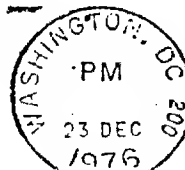
Thank you for making the Holidays especially memorable
for all of us who shared in your kindness.

Sincerely,

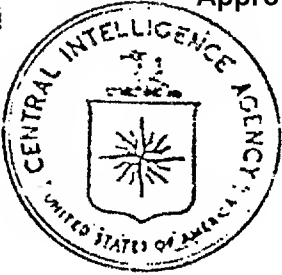
Veronica Maz

Veronica Maz
Executive Director
HOUSE OF RUTH

of Ruth
459 Massachusetts Avenue, N.W.
Washington, D.C. 20001



Property Supply Office
CIA Bldg (North Dock)



EMPLOYEE BULLETIN

12 November 1976

STATINTL EB ☐

ANNUAL CHRISTMAS CHARITY PROGRAM

1. Once again, there will be a Christmas "sharing" program through which all employees may participate in gift giving to the less fortunate in the metropolitan area. Last year 790 new gifts, 1,100 pounds of food and \$652.65 in cash were collected and distributed. 1,900 used toys and 1,800 pounds of used clothing also were donated and distributed.

2. The theme for the sixth annual program again will be "Christmas Lives" and will run from 6 through 20 December 1976. Decorated cartons will be placed near the Northeast, Northwest, Southwest, and Main Entrances to the Headquarters Building, the main entrances to Printing and Photography Division, Key and ☐ and at the entrance to the ODP Computer Center. These cartons are for the deposit of gifts (toys, books, games, clothing, etc.) and canned or dried food items. All gifts should be left unwrapped; however, donations of wrapping paper will be most welcomed. If desired, gifts may be tagged for donation to a specific local charity. Undesignated gifts will be distributed at the discretion of Santa Claus and gifts will be picked up from the collection points each day.

3. Last year the Office of Security and Printing and Photography Division maintained their own separate collection points. Other offices, staffs or divisions may wish to do something similar this year. If any employee or group would like additional information, Santa Claus may be contacted on extension ☐.

4. Share your Christmas this year with those who otherwise will have little or no Christmas at all. "Christmas Lives" and "sharing is the warmest gift of all."

DISTRIBUTION: ALL EMPLOYEES (1-6)

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7 April 1976

MEMORANDUM FOR: Director of Central Intelligence

FROM: [REDACTED]

CIA Santa Claus

THROUGH : Deputy Director for Administration
Deputy Director for OperationsSUBJECT : Agency Christmas Charity Program
After Action Report

1. The following is the after action report of the 1975 Agency Christmas Charity Program. This report was delayed due to the utter fatigue of Santa Claus, the complexity of the long form income tax report, and the slowness of the U.S. Mail Service in providing Santa Claus with reports from the end-users of his product. Santa Claus is just now getting around to writing thank-you notes to all those wonderful people who assisted him in the past year.

2. The donation recepticals were placed at the entrances of the Headquarters Building, [REDACTED] the Key Building, the Printing Services Building, and in the Office of Joint Computer Services. These boxes produced a total of over 1,100 pounds of food, 1,800 pounds of used clothing, 110 new stuffed animals, 680 new toys and games, 120 articles of new clothing and in excess of 1,900 used toys. In addition, one check in the amount of \$652.65 was also received.

3. The following groups and organizations were the primary recipients of this year's program;

- a. "S.O.M.E." (So Others May Eat), Washington, D.C.
- b. "S.H.A.R.E.", Fairfax County/McLean, Virginia
- c. Metropolitan Police Boys Club, Washington, D.C.
- d. Salvation Army, Fairfax Virginia Corps

- e. District of Columbia, Bureau of Human Resources
- f. Northern Virginia Mental Health Association
- g. Sixteen individual families suggested by Agency employees
- h. Vienna Virginia Police Department
- i. "ProJeCt" Center, Washington, D.C.

4. Over 60% of the used toys and games were donated to the USMC, "Toys for Tots" at the Washington Navy Yard in the name of CIA. The remaining toys and games were donated evenly to the above listed organizations.

5. For the past four years, the Office of Security/SR & CR Branch has maintained their own collection point and this year they gave Santa Claus a check for \$652.65 for Saint Ann's Infant and Maternity Home in Hyattsville, Maryland. These funds were raised by this one office through bake sales throughout the year.

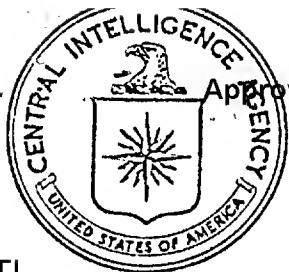
6. This year's collection was an excellent example of the wonderful spirit of the employees of this Agency. Santa Claus tried to keep book on who gave what, but it is an impossible task when people show such a generous outpouring of the spirit of sharing with their less fortunate friends. As much as I would like to thank each individual - I cannot. I do wish to make note of the special help I received from the various components of the Agency, from the helpers in the Office of the DDA on the seventh floor to the helpful elves at the North Loading Dock and in Building Services Branch. A special thanks is given to my number one helper of DDO Services Staff, and the other members of the Special Operations Group and Information Services Group who decorated the boxes and helped in the sorting of the gifts.

7. This was the first year that this Agency program has gone "overt", where the recipient actually knows that the gifts are coming from the Central Intelligence Agency, and from the results I feel that it should continue to be an overt program in the future.

8. My thanks to all and to all a good year. I will be back next year.

STATINTL





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Del ~~Mr. McMahon~~ STATINTL

EMPLOYEE

BULLETIN

STATINTL

No.

26 November 1975

ANNUAL CHRISTMAS CHARITY PROGRAM

1. Once again, there will be a Christmas "sharing" program through which all employees may participate in gift giving to the less fortunate in the metropolitan area. Last year 812 new gifts, 870 pounds of food, and \$392 in cash were collected and distributed. Four hundred and ninety used toys and 900 pounds of used clothing also were donated and distributed.

2. The theme for the fifth annual program again will be "Christmas Lives" and will run from 8 through 19 December 1975. Decorated cartons will be placed near the Northeast, Southwest, and Main Entrances to the Headquarters Building. You are invited to deposit gifts (toys, books, games, clothing, etc.) and canned or dried food items in these cartons. All gifts should be left unwrapped; however, donations of wrapping paper will be most welcome. If desired, gifts may be tagged for donation to a specific local charity. Undesignated gifts will be distributed at the discretion of Santa Claus and gifts will be picked up from the collection points each day.

3. Last year the Office of Security and Printing and Photography Division maintained their own separate collection points. Other offices, staffs, or divisions may wish to do something similar this year. If any employee or group would like additional information, Santa Claus may be contacted on extension

STATOTHR

4. Share your Christmas this year with those who otherwise will have little or no Christmas at all. "Christmas Lives" and "sharing is the warmest gift of all."

DISTRIBUTION: ALL EMPLOYEES (1-6)

April 8, 1976

John
Dear Santa:

Your 1975 report came through here on the way to the Director. That event prompted me to express my admiration to you and your program for the spirit of bringing some joy to needy people. Your efforts are to be admired, and I do.

Regards,

John
John McMahon

STATINTL

[Redacted Box]

ADDA:JNMcmahon:kmg (8 Apr 76)

Distribution:

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